

MIAMI BEACH SURF LIFE SAVING CLUB

Founded 1947. Affiliated with the Surf Life Saving Association of Australia
ABN 94 449 171 880



Member Handbook Season 2020-2021



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Welcome To Miami Beach SLSC

The Club

As a Club Miami has a primary focus of keeping our beach safe. We do this by focusing on lifesaving and supporting our members, of all ages and abilities to be safe beach goers and to become the best lifesavers they can be, through training, development and competition. To do this we work with each member and other clubs within the South Coast Branch and with the Branch and SLSQ Regional Office to develop surf-safe beach goers and life savers of all ages and abilities.

The Club offers many opportunities for individual growth and development both physically and emotionally. Through SLSQ's Registered Training Organization and our club trainers and Branch and Regional Facilitators and Assessors offering training to members in a variety of nationally recognised courses connected with surf lifesaving.

Life Saving

As members develop into lifesavers they are invited to join a patrol, taking pride in their skills and the red and yellow by helping make our beach safe and protecting the safety of our beach goers – this is the purpose of our club.

Patrols start from the beginning of the school holidays in September each year and finish at the end of April. We look forward to working with you all to make this season another fatality-free one at our beach

Junior Activities

Junior Activities (JA) is a key part of our Club, and Surf Life Saving generally. JA fulfils two significant roles. Firstly, each year it educates and develops safe beach goers, who have improved skills and knowledge to protect their own safety at the beach and, as they develop through the, those around them. Secondly JA is the breeding ground for our future Surf Lifesavers and Club leaders, who through education, competition, and promotion of social, emotional and physical growth, embrace the goals and values of Surf Life Saving and the Club.

Our club strives to always provide a safe and supportive environment for all Junior Activity members.

Surf Sports

Members develop their fitness and skills by becoming involved with Club, Branch, SLSQ and SLSA competitions. Miami is developing as a competitive club and encourages all members to become involved and strives to support a member's ambitions as much as possible within the club.

Supporters Club

The purpose of the Supporters Club is to raise money to support the Surf Club and its activities in making Miami Beach safe. This includes support for training and equipment and competition as well as support during patrols on the beach. The Supporters club is a separate entity associated with the Club with its own committee and constitution but is strongly related to the main club through our constitutions. All Members of the main surf club are automatically members of the supporters' club. All Active and Endorsed Award members are also voting members of the Supporters Club.

Yours in Life Saving and on behalf of the Club,

Zachary Henwood, President
Harrison Henwood, Club Captain
Joanne Treweek, Junior Activities Chairperson

Committees and Officers

Position		Contact
Club Management Committee		
President	Zachary Henwood	president@miamibeachslsc.com.au
Deputy President	Michael Hayes	deputypresident@miamibeachslsc.com.au
Secretary	Stephen Thackwell	secretary@miamibeachslsc.com.au
Treasurer	Mark McGovern	treasurer@miamibeachslsc.com.au
Club Captain	Harrison Henwood	captain@miamibeachslsc.com.au
Vice Club Captain	Benjamin Fields	vicecaptain@miamibeachslsc.com.au
Chief Training Officer	Jessica Zabawa	cto@miamibeachslsc.com.au
Member Representative	Gareth Latham	activemember@miamibeachslsc.com.au
Junior Activities Chairperson	Joanne Treweek	junioractivities@miamibeachslsc.com.au
Club Officers		
Youth Development Officer	Dylan Chapman / Tayah Cooper	youthofficer@miamibeachslsc.com.au
IRB Officer	Janita Henwood	c/o Club
Surf Sports Director	Anne-Maree Mueller	surfsports@miamibeachslsc.com.au
First Aid Officer	Michael Fields	c/o Club
Radio Officer	Harrison Henwood	c/o Club
Gear Steward	Janita Henwood	c/o Club
Safety Officer	Michael Hayes	c/o Club
Club House Director	John Carter	c/o Club Executive
Carnival Coordinator	Appointed as required	c/o Club
Uniform Officer	Frances Rounsefell	c/o Club
Club Sub-Committees		
Social	Chair – Club Captain	
Finance and Property	Chair – Treasurer	
Building	Chair – Treasurer	
Fund Raising		c/o Management
Membership	Chair – Club Captain	
Judiciary	Constituted as required	c/o Management
Junior Activities Committee and Officers		
Chairperson	Joanne Treweek	junioractivities@miamibeachslsc.com.au
Vice-Chairperson		c/o Club
Treasurer	Vanessa Thorpe	c/o Club
Secretary	Paula Reynolds	c/o Club
Water Safety Officer	Harrison Henwood	c/o Club
Uniform Officer	Frances Rounsefell	c/o Club

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First Aid Officer	Andrew Fisher	c/o Club
BBQ Convenor		c/o Club
Gear Steward	Nicholas Owens	c/o Club
Carnival Coordinator (U8-U10)	Nicole Craze/ Isaac Henwood	c/o Club
Carnival Coordinator (U11-U15)	Anne- Maree Mueller/ Paula Reynolds	c/o Club
Endorsed Photographer		c/o Club

Club Administration

Administrator	Melinda Bruggy	admin@miamibeachslsc.com.au
Club Patron	Cr Pauline Young	c/o GCCC

Patrol Captains

Patrol 1	Jon Schubel	c/o Club Captain
Patrol 2	Michael Hayes	c/o Club Captain
Patrol 3	Benjamin Fields & Liam Larkin	c/o Club Captain
Patrol 4	Janita Henwood	c/o Club Captain
Patrol 5	Alan Hobbs & Anne-Maree Mueller	c/o Club Captain
Patrol 6	Jessica Zabawa & Rob McDonald	c/o Club Captain
Patrol 7	Evan Thomas	c/o Club Captain
Patrol 8	Anthony Wheatland	c/o Club Captain
Patrol 9	Wayne Austin	c/o Club Captain
Patrol 11	Mark McGovern	c/o Club Captain
Patrol 12	Zachary Henwood	c/o Club Captain

Junior Activities Age Managers

U6	Dean Barrie	c/o Junior Activities Chairperson
U7	TBA	c/o Junior Activities Chairperson
U8	Matt / Anissa Dillon	c/o Junior Activities Chairperson
U9	Dylan Chapman / Tayah Cooper	c/o Junior Activities Chairperson
U10	Isaac Henwood	c/o Junior Activities Chairperson
U11	Melanie Home / Paul Reynolds / Dave Crockett	c/o Junior Activities Chairperson
U12	Andrew Fisher	c/o Junior Activities Chairperson
U13	Nicolas Rounsefell	c/o Junior Activities Chairperson
U14	Sarah Zarew	c/o Junior Activities Chairperson

Accredited Club Coaches

Board	Janita Henwood Zachary Henwood Glen Russell	c/o Surf Sports Director
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IRB	Isaac Henwood Janita Henwood Zachary Henwood	c/o Surf Sports Director
Iron	Isaac Henwood Janita Henwood Zachary Henwood	c/o Surf Sports Director
Lifesaving	Zachary Henwood	c/o Surf Sports Director
Pool Rescue	Mark Nelson	c/o Surf Sports Director
Ski	Harrison Henwood Zachary Henwood Glen Russell	c/o Surf Sports Director
Swim	Zachary Henwood Mark Nelson Glen Russell	c/o Surf Sports Director

Supporters Club

President	Evan Thomas	c/o Club
Deputy President	Terry Crawt	c/o Club
Secretary	Evan Thomas	c/o Club
Treasurer	Gareth Latham	c/o Club
Committee Member	Wade Heggie	c/o Club
Committee Member	Michael Fields	c/o Club
Committee Member		c/o Club
Administrator	Karen Livingstone	events@miamibeachslsc.com.au
Venue Manager	Mark Ellis	c/o Club

Member Information

Member Conduct and Safety

All members are required to understand and abide by the Club's Constitution, Bylaws and Policies and to follow the Codes of Conduct as they apply. The Constitution, Bylaws and Policies are available on our website and the Codes of Conduct are included in this handbook. If you feel that a member is not abiding by the Club's expectations, or if you identify a safety concern, please contact one of our Club Leaders to discuss your concerns and for any required actions to be undertaken.

Membership Fees

Outlined below are the membership fees for the current season. Additional costs to members include competition fees. Competitions exist for the U8 Age Group through to Masters. Unless otherwise approved by the Management Committee all costs in attending carnivals are the responsibility of the member.

Senior Club

Membership Category	Fee
Probationary	\$ 105.00
Active Cadet (13-15yrs)	\$ 70.00
Active Junior (15-18yrs)	\$ 70.00
Active Senior (18+)	\$ 90.00
Award	\$ 90.00
Associate	\$ 105.00
Long Service	\$ 50.00
Life Member	FREE

Junior Club

Membership Category	Fee
1st Child*	\$ 100.00
2nd Child	\$ 95.00
3rd and Subsequent Child	\$ 90.00
Family Membership: 2 Parents/Guardians &	
• 1 Nipper	\$ 260.00
• 2 Nippers	\$ 350.00
• 3 Nippers	\$ 440.00
• 4 Nippers	\$ 490.00

* Senior Club membership must be held by parent/guardian

Note, where family membership does not apply, the following discounts are available:

- \$10.00 when both parents join
- \$10.00 for members undertaking prescribed roles (e.g. Water Safety, Age Manager)
- Max \$20.00 per family
- \$50.00 for U13 and U14 completing the start of season SRC Course

Note: Fees are due by the 1st of August each year. A member is considered financial for the Season once their fees are paid.

All members of the Club who perform a role (eg. Patrolling, Age Manager, Committee Member, Water Safety etc) must apply for or hold a current ‘Positive Notice for Child Related Employment’ (Blue Card).

Club Uniform

There is a range of clothing from swimmers to rash shirts to T-shirts. Clothing is available for purchase each Sunday from 8am-8.30am WHEN Junior Activities is on. Please enquire with the Uniform Officer.

Sunscreen

Sunscreen is not provided by the club, but UV 30+ water proof is recommended. Members and children are encouraged to use it at all times during club activities.

Raffles

The Club runs a series of raffles over the season and donations for raffles are greatly appreciated e.g. wine, meat trays etc. Please let a member of the Executive Committee know if you can help with raffles.

Helping During Club Activities/Carnivals

As a small club Members are also expected to help with the running of the club, including the Supporters Club. This could involve helping to set equipment up, organising the BBQ and helping in the activities on the beach and in the water. Please fill in the attached form (see last page) and return to the Office or the Club Secretary.

Annual Proficiencies and Evaluations

Skills Maintenance

- All active members, Senior and Cadet, must complete proficiencies in all awards held (Bronze Medallion, IRB Driver and Crew, Advanced Resuscitation and Defibrillation). Patrol Captains and First Aid Certificate holders should check if they are required to do a refresher.
- Award proficiencies must be completed on one of three days prior to 31 December in accordance with South Coast Branch Policy. No late proficiency opportunities will be available after that date.
- Club proficiency dates are set out in the Calendar.
- Members not completing proficiencies at our Club will require approval to attend a proficiency day at another club.

Junior Skills Evaluation

AGE GROUP	POOL EVALUATION	BEACH EVALUATION (Run-Swim-Run)	COMPETITION EVALUATION	AGE AWARD
Under 6	Kick on wall with face in water 30 second float	Nill (Shallow water activities only)	NA (No Competition)	Surf Play 1
Under 7	Torpedo (push of wall) with face in water 30 second float	Nill (Shallow water activities only)	NA (No Competition)	Surf Play 2
Under 8	25m swim (Freestyle) 1 minute survival float	Run-Wade-Run 25m-25m-25m	Run-Wade-Run 25m-25m-25m	Surf Aware 1
Under 9	50m swim (Freestyle) 1 minute survival float	Run-Swim-Run 50m-50m-50m	Minimum 150m open water swim	Surf Aware 2
Under 10	50m swim (Freestyle) 1.5 minute survival float	Run-Swim-Run 50m-50m-50m	Minimum 150m open water swim	Surf Safe 1
Under 11	100m swim (Freestyle) 2 minute survival float	Run-Swim-Run 50m-100m-50m	Minimum 288m open water swim	Surf Safe 2
Under 12	200m swim (Freestyle) 2 minute survival float	Run-Swim-Run 50m-100m-50m	Minimum 288m open water swim	Surf Smart 1
Under 13	300m swim (Freestyle) 3 minute survival float	Run-Swim-Run 100m-100m-100m	Minimum 288m open water swim	Surf Smart 2
Under 14	Competitors - 400m swim (Freestyle, < 9mins).	Run-Swim-Run	Minimum 150m open water swim	Surf Rescue
	Non-competitors – 200m swim (Freestyle, <5mins) 3 minute survival float	100m-100m-100m		Certificate (SRC)

Junior Age Awards

As part of the Junior Development Program and Junior Activities children have the opportunity to gain a Junior Development Award each season. Each Junior Activities Member should be encouraged to attain their respective age award during each season. Those wishing to compete in inter-club events must complete their award prior to the close of entries of their respective Branch and/or State Championships.

Below are the age awards that each age group can attain:

- Under 6 Surf Play One
- Under 7 Surf Play Two
- Under 8 Surf Aware One
- Under 9 Surf Aware Two
- Under 10 Surf Safe One
- Under 11 Surf Safe Two
- Under 12 Surf Smart One
- Under 13 Surf Smart Two
- Under 14 Surf Rescue Certificate (SRC)

UNDER 6's & 7's

- Must wear a green cap and high viz. (pink) rash shirt/vest at all times
- Must have parent/guardian with them at all times
- Learn basic skills, competition club wades, beach sprints, beach relays and beach flags
- They do not compete in official surf carnivals

UNDER 8's – 10's

- Must wear a gold with maroon striped cap and a high viz. (pink) rash shirt/vest at all times
- Compete in wades, beach sprints, beach relays, beach flags, foam surfboard paddling and supervised surf swims
- May compete in official surf carnivals

UNDER 11's – 14's

- Must wear a gold with maroon striped cap and a high viz. (pink) rash shirt/vest at all times
- Compete in beach sprints, beach relays, beach flags, fibre-glass board paddling, iron person, supervised swims and board rescues
- May compete in official surf carnivals

Age groups are capped 30 children per age group. Where numbers for a particular age group exceed 30 Children, a second age manager must be appointed and providing we have the available resources the group will be split and will not exceed 30 children in each group. Where an age group is close to reaching its cap preferences will be given to juniors where parents have or are willing to gain SLS qualifications (i.e. Bronze). All children must pass a competition evaluation and complete awards for their age group before they can compete in any carnivals. In order to compete in Club Championships you must have completed your beach evaluation relevant to your age group. Parents are also encouraged and invited to obtain their Bronze Medallion and other SLSC awards as this helps the Club and Junior Activities to run smoothly. Please feel free to enquire at any time about these awards.

Surf Education

Seniors and Cadets

Contact the Chief Training Officer and use the most recent edition of the Surf Lifesaving Training Manual for details.

- Basic Resuscitation Certificate (10+)
- Resuscitation Certificate (12+)
- Basic Emergency Care (13+)
- Surf Rescue Certificate (13+)
- Radio Operators Certificate (Desirable for all members 14+)
- Bronze Medallion (15+)
- Advanced Resuscitation Certificate (15+)
- Operational First Aid Award (Senior First Aid) (15+)
- Defibrillation Certificate (16+)
- IRB Drivers Certificate (Silver Medallion) (17+)
- IRB Crew Certificate (16+)
- Offshore Rescue Boat/Jet Rescue Boat Crew Certificate (16+)
- Advanced Emergency Care (Silver Medallion) (17+)
- Radio Controllers Certificate (Silver Medallion) (17+)
- ATV Operators Certificate (17+, at least one other award – required by all licensed patrolling members)
- Beach Management (Silver Medallion) (18+; for patrol Captains)
- Advanced Life Saving (Gold Medallion) (18+)
- Rescue Water Craft Certificate (18+)
- Jet Rescue Boat Drivers Certificate (18+)
- Offshore Rescue Boat Specialist Crew Certificate (18+)
- Offshore Rescue Boat Drivers Certificate (18+)
- Offshore Rescue Boat/Jet Rescue Boat Skippers Certificate (18+)
- Training Officers awards (Train Small Groups)
- Cert IV in Assessment and Workplace Training

Note:

- Trainers and Assessors must be accredited for each award they are training and assessing in.
- Officials need to undertake training and accreditation at courses and carnivals.
- Coaches need to undertake training and accreditation in the discipline they are coaching in.
- Age Managers need to undertake training to be aware of their responsibilities

Juniors

Surf education is an integral part of Junior Surf Life Saving. The theoretical and practical training of juniors covers a range of topics from geographical concepts to social issues. All members are required to gain the respective Surf Education award prior to Branch Titles. Each age group will be receiving surf education, appropriate to their age group, during nipper rotations each Sunday.

U6's (Surf Play 1) & U7's (Surf Play 2)

- Develop an awareness of Surf Lifesaving Australia, and what lifesavers do.
- Understanding and developing introductory running, swimming and paddling skills in a surf or aquatic environment.

U8's (Surf Aware 1)

- Develop an understanding of who goes to aquatic venues and what they do there.
- Develop an awareness of Surf Lifesaving Australia, and what lifesavers do, and who can be a lifesaver.
- Understanding and developing introductory running, swimming and paddling skills in a surf or aquatic environment.

U9's (Surf Aware 2)

- Develop basis of beach, ocean and aquatic sense.
- Develop a basic awareness of the various hazards in beach or aquatic environments.
- Expand understanding and development of running, swimming and paddling skills in a moderate surf or aquatic environment.

U10's (Surf Safe 1)

- Develop an awareness of aquatic usage trends and activities are local venues.
- Develop an awareness and knowledge of safety services in the local area.
- Develop running, wading, dolphin diving, swimming and paddling skills in moderate surf or other aquatic environment.

U11's (Surf Safe 2)

- Develop an awareness of self-survival concepts in the surf or aquatic environments.
- Be introduced to basic airway management techniques and initial first aid procedures.
- Expand running, wading, dolphin diving, swimming and paddling skills in moderate surf or other aquatic environment.

U12's (Surf Smart 1 & Basic Resuscitation)

- Develop an enhanced understanding of lifesaving and functions of life saving services.
- Develop enhanced understanding of physical characteristics of beaches and other aquatic environments.
- Develop an awareness of basic rescue skills, safety planning and activities.
- Enhance running, wading, dolphin diving, swimming and paddling skills.

U13 (Surf Smart 2 & Basic Resuscitation) and 14's (SRC)

- Develop an understanding of the principles of first aid.
- Develop basic knowledge of resuscitation skills.
- Develop introductory rescue skills in aided or unaided approaches.
- Enhance running, wading, dolphin diving, swimming and paddling skills.
- SLSA Resuscitation Certificate (Under 13)
- SLSA Surf Rescue (Under 14)

Beyond Junior Activities

SLSQ has developed a variety of development programs that are available to all members from the age of 15 to 25. Although not specific to the Junior Activities area, these programs provide the opportunity for young members to be exposed to the many elements of Surf Life Saving. Additionally the programs encompass team building, personal development and leadership based elements, which also aim to retain Junior Activity members and assist in their transition to the Senior Club.

SLSQ currently conducts the following programs annually:

- Youth Engagement Program (YEP) (13 to 18 years)
- Youth Excellence Program (15 to 17 years)
- Leadership Excellence Program (18 to 25 years)

The programs are a process to facilitate this development and ensure that the future of Surf Life Saving is guaranteed by providing participants with the opportunity and tools to become more involved and effective within the environment that as leaders they will have to work within. The programs will provide the opportunity for participants to learn something about each other and themselves. As well as the State run programs, SLSA currently run a variety of leadership development programs that provide members with experiences, knowledge, skills and understandings

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that challenge the individual to understand themselves (their strengths and limitations), within a wider context that is impacted on by the uncontrollable elements of weather and water. Participants are trained to use discipline and established practices (management), initiative and flexibility (leadership). They train in skills that are used in both expected, known circumstances, as well as in contexts that are characterised by the unknown.

SLSA currently conducts the following programs annually:

- National Leadership College (20 to 30 years)
- National Leaders Masterclass (30 years +)
- Sir Adrian Curlewis Scholarship (21 years +) (UNDER REVIEW)

Information for these programs can be found on the SLSQ website (www.lifesaving.com.au) or the SLSA website (www.slsa.com.au). Information including application forms will be forwarded to all Clubs/ Branches closer to the programs and available online.

Training, Coaching and Teams

Training and Coaching

Training sessions are conducted at the club once the season commences. Training days and times will be distributed and placed on the notice board prior to the commencement of the season. Training sessions are subject to change throughout the season. Extra coaching and training is available from accredited coaches (see [Committees and Officers](#)).

The Club Training calendar can be accessed on the Club website and our facebook SurfSports page.

NOTE: TRAINING OUTSIDE NOMINATED CLUB TIMES IS AT YOUR OWN RISK

Surf Sports Structure

The Surf Sports committee shall consist of Surf Sports Director, Senior Team manager, Head Coach and Assistant Head Coach, Current Coaches, IRB Team Manager and Coaches, and the JAC Team and Age Managers.

This committee shall:

- at all times be subject to the direction of the Club Management Committee
- prepare and present to the management committee a budget covering all financial matters associated with club teams
- be responsible for any outfitting and funding in excess of provision made by the club management committee
- submit progress reports regularly to the management committee
- in the case of a large financial commitment submit a statement with receipts and invoices within 30 days after the completion of the event
- Prepare a yearly club competition plan including training and present to the club management committee.
- Select teams to represent the club and their decision will be held as final

Each Team Manager (Masters, U15 –Open, U14, Surf Rescue, IRB) shall:

- at all times be subject to the direction of the Surf Sports Committee
- be responsible for the assembly (after selection), transport, accommodation and general behaviour of the team
- be responsible for the advertising and collation of carnival entries
- be responsible for any forms that may need to be lodged as part of the entry process themselves or their appointed proxy attend all official briefings at events where the club is represented.
- In the case of a large financial commitment submit a statement with receipts and invoices within 30 days after the completion of the event.

Club Facilities

All Financial Members are entitled to use the club facilities such as the showers, toilets and members lounge.

Carnivals

Seniors

- The Club competes in an annual friendly combined Junior and Senior 3-way "MNM" carnival (Mermaid-Nobbys- Miami), but there are a number of carnivals open to senior members throughout the season.
- The list of carnivals is available at the SLSQ website (<http://www.surflifesaving.com.au>).
- Contact the Club Captain if you wish to compete in any carnivals to arrange a team manager
- Nominations must be completed and with the Club Administrator three weeks prior to a carnival or other earlier published deadline to avoid late entry fees. Members may be held personally liable for late entries
- Unless otherwise approved by the Executive Committee, members are to pay their own entry fees.

Juniors

Parent Involvement

It is important to encourage nippers to compete at carnivals as these build skill and confidence. When nominating children for carnivals the club must also supply Officials, First Aid Officers and Water Safety Officers (one for every 10 competitors) or our children will not be able to compete. If at a carnival there are not enough officials/water safety for the number of children nominated preference will be given to children whose parents are Officials, First Aid Officer, Water Safety or Age Managers.

For our children to compete, we need to ensure that we have parents able to do water safety (Surf Rescue Certificate or Bronze medallion) or that are trained as First Aid Officers or as Officials. If you think that your child will be interested in competing let the JAC know so we can help to get you ready to assist at the carnivals and help your child compete.

Junior Carnival Nominations

Carnival dates are published in the calendar. Nominations for each carnival must be finalised at least four (4) weeks before each date to enable time to get them through to Branch. All nominations must be authorised by a parent or guardian before they will be accepted. Children may nominate in all individual events in their age group. The Team Manager will nominate those children into team events.

The Team Manager may make interchanges on the day depending on conditions. Most importantly the child has the final say to be able to compete if conditions are suitable and withdraw if not. There is no shame in withdrawing if conditions in their eyes are challenging. Nominations are to be lodged with the appropriate Carnival Coordinator prior to close of nominations. A nomination fee per carnival (prices as per Branch charges) is payable before nominations will be processed.

In order to be supported by the Club at Junior State Championships, the Club has a policy whereby nippers are required to qualify for State Championships. State Centre/South Coast Branch set qualification criteria for U/11's to be eligible for entry into the State Championships Carnival. Miami Beach applies the same criteria for U/11's through to U/13's. U/14 & U15's are open nominations for individual events however nippers must have participated at the Branch Carnival before they can be nominated for the State Champions. All team events and Ironman/woman for the State Championships are selected by Branch based on results at Branch Titles.

Junior Carnival Events

U8's

- Shallow wade
- Beach Flags
- Beach Sprints
- Beach Relay

U9's to U10's

- Surf Swim
- Surf Teams
- Board Race
- Board Relay
- Shallow Wade
- Shallow Wade Relay
- Beach Flags
- Beach Sprint
- Beach Relay

U11's to U15's

- Cameron Relay
- Surf Swim
- Surf Teams
- Board Race
- Board Relay
- Board Rescue
- Beach Flags
- Beach Sprint
- Beach Relay
- Ironman/woman
(Board, Swim, Run)

During the season a 3 way carnival between Miami Beach, Nobby's Beach and Mermaid Beach is conducted, commonly referred to as an MNM Carnival (see calendar for details). This carnival is a friendly carnival designed to provide our nippers experience in carnival competition, no nomination fee is required for this carnival. Participation at this carnival will earn points towards club championships.

Season Awards and Club Championships

Seniors

Special Honours

- **Anthony “Guido” Wheatland Patrol Service Award:** Named after Guido for his 30+ years and 1800+ hours of patrolling service, this award recognises a member who has contributed over 1000 hours of patrolling service to Miami Beach SLSC.
- **Long Service Award:** Awarded to members who have actively patrolled 10 or more seasons.
- **Life Membership:** The highest honour awarded by this club, Life Membership is granted to a member who has served long and conspicuously, in an active or administrative capacity, for a minimum period of 15 years.

Perpetual Awards

- **Fundraiser of the Year:** Awarded to a member who has demonstrated outstanding commitment to fundraising for the club.
- **Club Member of the Year:** Awarded to a member who has demonstrated an outstanding contribution to the club and all of its aspects.
- **Volunteer of the Year:** Awarded to a member who has made outstanding voluntary contributions to the club, irrespective of their membership obligations.
- **Active Surf Lifesaver of the Year:** Awarded to a senior, active, patrolling member who has made an outstanding contribution to our patrolling service.
- **U21 Young Lifesaver of the Year:** Awarded to a young, active, patrolling member, at or under the age of 21, who has made an outstanding contribution to our patrolling service.
- **U18 Junior Lifesaver of the Year:** Awarded to an U18, active, patrolling member who has made an outstanding contribution to our patrolling service.
- **Rookie of the Year:** Awarded to an active, patrolling member who, in their first full season after attaining their Bronze Medallion, has committed an outstanding performance in club activities.
- **Most Improved Member Award:** Awarded to an active member who has made the largest improvement in one or many club activities over the course of the season.
- **Club Athlete of the Year:** Awarded to a member who has demonstrated outstanding sporting excellence as well as having contributed to the area of Surf Sports within Surf Lifesaving.
- **Masters Athlete of the Year:** Awarded to a member in the Masters age category (30 years or older) who has demonstrated outstanding sporting excellence as well as having contributed to the area of Surf Sports within Surf Lifesaving.
- **U14-U18 Junior Athlete of the Year:** Awarded to a member in the U14 – U18 age category who has demonstrated outstanding sporting excellence as well as having contributed to the area of Surf Sports within Surf Lifesaving.
- **Sport Team of the Year:** Awarded to a sporting team within Surf Lifesaving and Surf Sports that has demonstrated outstanding sporting excellence.
- **Coach of the Year:** Awarded to a member with their coaching qualification who has made an outstanding contribution to the club as a Coach.
- **Team Manager of the Year:** Awarded to a member who has made an outstanding contribution to the club as a Team Manager.
- **Trainer of the Year:** Awarded to a member with their Trainers qualification who has made an outstanding contribution to the club as a Trainer.
- **Club Assessor of the Year:** Awarded to a member with their Assessors qualification who has made an outstanding contribution to the club as an Assessor.
- **Official of the Year:** Awarded to a member with their officials qualification who has made an outstanding contribution to the club as an Official.
- **Youth Development Award:** Awarded to a member who has demonstrated an outstanding commitment to Youth Development within the Club.
- **Junior Activities Member of the Year:** Awarded to a member who has made an outstanding contribution to Junior Activities within the Club.

- **Club Captain's Spirit of Lifesaving Award:** Awarded by the Club Captain to an active, patrolling member who has best exemplified the Spirit of a Lifesaver.
- **President's Leadership Award:** Awarded by the President to a member who has demonstrated outstanding leadership capabilities and qualities.
- **Bruce Gigler Memorial Efficiency Award:** Bruce Gigler (pronounced Gye-ler) was a much loved and respected member of the Club in the 1970's, until his tragic death in a motor vehicle accident. The members established a perpetual memorial award in his name to acknowledge the contribution of a member of the executive who has contributed well beyond the requirements of their role.

Club Championships

Competitors must have completed at least 25 hours of active patrols during the season and have their competition rights with Miami. Points for Club Champion are awarded per event with 6 points for 1st down to 1 point for 6th place. The male and female competitor with the highest score of points in each age category (U15, U17, U19, Open, Masters) will be awarded Age Champion. Events for Club Championships are Flags, Sprints, Marathon, Swim, Board, Ski (except U15's) and Iron person.

Annual Dinner and Presentation

All senior and cadet awards are recognised and presented at the Captain's Keg and/or Annual Dinner following the Annual General Meeting.

Juniors

Junior activities are conducted on Sunday Mornings and start at 8.00am, to be on the beach at 8.30am sharp. We meet in the grounds of the club where the children sign on each week with their respective Age Manager. The children must always stay with their Age Manager. The U/6 & U/7's must have a parent or guardian with them at all times. At the end of the session, about 11:00am, the Age Managers will bring the children back to the clubhouse for sign off. We then end the morning with a sausage sizzle or burger and a drink for a nominal price. This is a good time to meet the other club members and their families.

The absolute minimum age for a child to join the association and partake in Junior Activities is 5 years (U6) up to a maximum of 13 years (U14) on a seasonal basis. The age for a season is determined as at midnight on the 30 September at the commencement of that season. If you have any questions about the senior or the junior activities of the club, please do not hesitate to contact us.

Our juniors participate in lifesaving activities in a fun, enjoyable and risk managed environment. Not only is Junior Activities a fun way for children to learn how to enjoy the beach and surf environment safely, it also offers an educational pathway through the SLSA Junior Development Program. This Program is designed to develop their skills to become a lifesaver while having fun. The program includes a wide range of subjects and skills relevant to the aquatic environment, promotes a spirit of camaraderie and citizenship within the community. The program focuses on participation and fun and includes activities such as surf safety, surfing, board paddling, surf swimming, negotiating/reading the surf, board rescue, beach activities, basic resuscitation and first aid. Each member is trained to attain the SLSA Junior Development Certificate, according to the relevant skills and criteria for their age group.

Attendance Points

One point will be awarded for each attendance on the nipper calendar. Attendance at carnivals will also be counted. Only one attendance point is available each weekend. In the event that the Miami Club hosts a carnival that is not open to all age groups and normal Junior Activities are not conducted that weekend a point will be awarded to nippers that turn up and assist in running the carnival.

Season Awards

Each nipper that has an attendance rate of 60% or greater is eligible for a participation award at the end of the season. Additional trophies are also awarded at the end of the season for Most Improved, Encouragement Award, Top Point Scorers, Carnival Competitor and Champion Lifesaver. Criteria for these awards are listed below:

- **Most Improved:** A trophy is awarded to the nipper in the club who the coaches and age managers believe has improved the most in one season. This will typically be awarded to a nipper who has made greatest gain in one season, such as but not limited to, placing in carnival championships compared with previous seasons. High attendance throughout the season will count toward this award. A nipper must be in the Club greater than 12 months to be eligible for this award.
- **Encouragement Award:** A trophy is awarded to the nipper in the Club who is selected by the coaches and age managers as having displayed a positive attitude and tried hard all year but was not able to place in carnivals or Club Championships. High attendance throughout the season will count toward this award.
- **Top Point Scorer:** A trophy is awarded to the nipper in the club who has accumulated the highest points at the end of the season across attendance and results at club championships.
- **Carnival Competitor:** A trophy is awarded to the nipper in the Club who excels at nipper carnivals. This will typically be awarded to a nipper that competes in many carnivals, places in carnivals or qualifies for state qualification.
- **Champion Lifesaver:** A trophy is awarded to an Under 14 nipper in the Club who has demonstrated the physical, theoretical & patrolling skills required of a lifesaver. To be eligible for this trophy the nipper must have attained their Surf Rescue Certificate. Points for this trophy will be awarded based on competing in the Champion Lifesaver day run at Miami. In the event that this day is not run participation in other Champion Lifesaver Carnivals and number of Patrol Hours completed by the nipper will be taken into consideration. For the purpose of calculating Patrol Hours only hours accumulated after club designated U/14 SRC exam date will count.

Club Championships

The Club Championships will be held over one scheduled Sunday towards the end of the season – See club calendar for details. Events will be run where conditions allow. A second “back up” date has been allocated should all events not be completed on the original Club Championship date. Where conditions at Miami Beach do not allow events to be run on the second “back up” date an alternate location (eg lake or creek) will be selected and the championships transferred to this location.

Club Championship points will be calculated based on placings:

- 1st place 6 points
- 2nd place 5 points
- 3rd place 4 points
- 4th place 3 points
- 5th place 2 points
- 6th place 1 point

Club Championships are run similar to a carnival. In order to compete, children will need to have completed their relevant Age Award. While all children who have attained their Age Award can participate in the club championships, to be eligible for trophies they must attend at least 60% of scheduled nipper days. To be eligible for Age Champion nippers need to compete in each event on the day of Club Championships.

Events for Club Championships

- U14's Flags, Sprint, Swim, Board, Iron person, Marathon
- U13's Flags, Sprint, Swim, Board, Iron person, Marathon
- U12's Flags, Sprint, Swim, Board, Iron person, Marathon
- U11's Flags, Sprint, Swim, Board, Iron person, Marathon
- U10's Flags, Sprint, Swim, Wade, Board, Marathon

- U9's Flag, Sprint, Swim, Wade, Board, Marathon
- U8's Flags, Sprint, Wade, Marathon, Board Wade
- U7's Flags, Sprint, Wade, Marathon
- U6's Flags, Sprint, Wade, Marathon

Age Champion Point Tally

Age championship points will be tallied throughout the season and are based on attendance (refer attendance points) and results at club championships. The boy and girl in each age group who has accumulated the most points at the end of the season will receive the Age Champion Trophy at Presentation night.

Annual Junior Activities Presentation and Breakup Event

All junior activities awards are recognised and presented at the Annual Junior Activities breakup function.

Getting Involved

Surf Life Saving has something for everyone, regardless of whether you are a strong swimmer or not. Below are brief descriptions of some of the more common roles within Surf Life Saving. If any parents or siblings of your Junior Activities members are interested in any of these, pass on this information, so they know how to get involved.

Patrolling Lifesaver

The Surf Rescue Certificate and Bronze Medallion (including the Certificate II in Public Safety) are the two entry level awards for someone who wishes to become a fully qualified patrolling lifesaver and/or water Safety Officer. These awards require an individual to have a reasonable swimming ability as holders of these awards may be required to rescue individuals in the sea. These awards provide a range of skills including surf awareness, rescue skills, first aid and resuscitation.

Award Lifesaver

For those members who are not strong swimmers but who still want to patrol the beach, you are able to complete lifesaving awards which do not include a swimming component. Such awards include First Aid, Resuscitation, Observers and Radio awards. Members who hold these awards are still able to patrol the beach by specialising in certain areas.

Trainer

If you have enjoyed teaching the children about lifesaving skills, then you may wish to consider becoming a trainer for other awards. Trainers are required to complete a Training Officer's Certificate and they need to hold the award that they are training. For example, if you wish to train the Bronze medallion, you must hold the current Bronze Medallion Award yourself.

Assessor

Assessors are the people responsible for assessing the competency of the Surf Life Saving and Nationally Accredited awards. To become an assessor, you are required to complete an Assessor's course and you will need to hold the award that you intend to assess. Members who wish to extend their skills in assessing may wish to do a full Certificate IV in Training and Assessment.

Coach

Coaches provide an important role in developing and improving the skills of members in surf sports. Coaches may choose to specialise in one discipline (e.g. beach sprinting) or choose to coach in several disciplines. Coaching accreditation comes in four levels (Foundation Coach, Development Coach, Performance Coach, and High Performance Coach). The Foundation Coach's accreditation is the level most suited to new coaches at club level.

Official

Officials are those people responsible for the conduct of surf sport events. There are a range of different roles undertaken by officials including referees, starters, judges, recorders, marshals, etc. across all of the surf sports disciplines. Again, Officials accreditation comes in three levels (Level 1, Level 2, and Level 3). New officials will need to complete a Level 1 Official's accreditation.

Codes of Conduct

In Surf Life Saving Queensland, we are a diverse and talented team of people, committed to a common purpose, performance goals and set of guiding principles for which we hold ourselves mutually accountable.

OUR VISION - Zero preventable deaths on Queensland Beaches

OUR PRINCIPLES:

- We always do what we say we will do.
- We will always acknowledge performance excellence and support the people who strive to achieve it.
- We will positively embrace change.
- We will share responsibility for open, honest communication.
- We will be accountable to our customers for the delivery of outstanding service.
- We will always positively protect and promote our brand and its values.

All Members

1. Respect the rights, dignity and worth of others.
2. Be fair, equitable, considerate and honest in all dealings with others.
3. Be aware of, and maintain an uncompromising adhesion to SLSA standards, rules, regulations and policies.
4. Be professional in, and accept responsibility for actions.
5. Make a commitment to providing quality service.
6. Use facilities and equipment for their proper purposes, and care for and maintain such facilities and equipment correctly.
7. Refrain from anything which may abuse, intimidate or harass others.
8. Preserve and protect the standing and reputation of the Association.
9. Understand the consequences of any breach of SLSA's member protection policy or codes of conduct.

Administrators, Directors and Officers

1. Be fair considerate and honest with others.
2. Operate within the rules of the SLSA.
3. Be professional in all actions. Language, presentation, manner and punctuality should reflect high standards.
4. Resolve conflicts fairly and promptly through established procedures.
5. Maintain strict impartiality.
6. Maintain a safe environment for others.
7. Show concern and caution towards others.
8. Be a positive role model.

Coaches and Officials

1. Be Responsible for matters, concerning the coaching, training, development and competition of surf lifesavers.
2. Maintain a „duty of care“ towards others and an accountability for matters relating to training and competition.
3. Have a good sound working knowledge of SLSA policies, rules and regulations, officiating and coaching techniques.
4. Ensure that any physical contact with others is: (a) Appropriate to the situation and; (b) Necessary for the person's skill development.
5. Provide a safe environment for training and competition.
6. Be a positive role model for surf lifesavers and SLSA.

Team Managers, Age Managers and Chaperones

1. Be responsible for the overall welfare and well-being of the team members and officials when travelling with a team.
2. Maintain a 'Duty of Care' towards team members and an accountability for the management of the team.
3. Have a sound knowledge of SLSA policies, responsibilities (and competition rules where necessary), and ensure that the conduct of the team is in accordance with these policies and guidelines.
4. Foster a collaborative approach to the management of the team.

Youth Leaders

1. Recognise the importance of, and encourage the development of, members encompassing camaraderie and team work.
2. Treat members with respect and accept the duty of care for the welfare, safety, health and happiness of members and conduct themselves responsibly.
3. Be a role mode to all members and conduct themselves in a manner befitting a leader within Surf life Saving.
4. Adhere to all Association Policies and ensure that the 'Duty of Care' to all members is met in these areas.
5. Accept the adults in Surf Life Saving so not involve themselves in unobserved activities with individual youth members.
6. Realise that physical and verbal abuse, neglect or any other type of abuse is unacceptable conduct by any members of the Association.
7. Allow members the opportunity and access to gain valuable leadership qualities and skills through lifesaving and surf sports activities.
8. Provide the best possible lifesaving and sporting activities for members with the view to encouraging and promoting long term active participation.
9. Be reasonable in demands on members' time, energy, enthusiasm and commitment; Ensure young members are involved in planning leadership, evaluation, and decision making processes at various levels within the association.

Club By-Laws (Summary)

General Member Conduct

- The benefits of Club privileges shall be permitted only to members of the Club and such Association visitors as are approved by the Captain and Clubhouse Director and/or written approval of the Secretary.
- Preference in allocation of accommodation shall be determined on the following basis:- Active Members, Active Reserve Members, Cadet Members, Life Members, Long Service, Qualified Associates, Award members, visiting Association Members.
- Cadet Active members shall be permitted to stay in the clubhouse on weekends during the season providing, there are two or more, and a Senior Active Member or Senior Committee member is present. Cadet Active Members shall not be permitted to stay in the clubhouse on weekends during the winter season unless a Senior Active Member or Senior Committee Member is present.
- Any member who is desiring to stay at the clubhouse other than weekends and Public Holidays, for the 6 weeks of Christmas (State School Holidays), and the week before and after Easter. Shall be required to make written application to the Secretary providing at least ten (10) days notice is given and providing that any such privilege shall not be extended beyond three (3) consecutive weeks. Restrictions on Cadet Members as per Point 3 above are applicable at all times.
- Unseemly conduct likely to interfere with the comfort of other members of the Club shall not be tolerated and members are requested to assist in preventing such conduct.
- Damage occasioned to clubhouse facilities shall be subject to investigation and decision of liability by the Membership Committee.
- Members shall use their individual efforts in preserving the cleanliness of the Club's quarters.
- A roster of weekend duties shall be placed on the Notice Board by the Clubhouse Director.
- Any refusal of clubhouse duties shall be dealt with by the Membership Committee.
- Bad language shall not be tolerated in the clubhouse.
- Pets shall not be allowed in the clubhouse.
- Clubhouse keys shall be in the control of the Club Captain, Clubhouse Director, Secretary and President.
- Wet costumes shall not be permitted into the sleeping quarters or kitchen nor allowed to remain in the dressing room.
- Food stuffs shall not be brought onto Club premises or stored or consumed therein except in the kitchen or such other areas as may be designated from time to time by the Committee.
- All kitchen and cleaning duties shall be completed as soon as possible after completion of meals and shall be done to the satisfaction of the Clubhouse Director.
- Liquor may only be consumed in the clubhouse at an organised function arranged by the Committee. Or in the Bar room during opening hours.
- The First Aid Officer, his assistants and patients are the only persons permitted in the First Aid Room. First Aid equipment shall be used for first aid purposes only.
- Junior (Nipper) members shall be permitted the use of the "Club Room" whilst under the supervision of a Club Official.

Bunk Room and Lockers

Bunk Rooms

- Only members are allowed to stay in the bunkrooms.
- Members staying in the bunk rooms must be involved in approved club activities (patrolling, junior activities, training, competing).
- Males are not permitted in the female bunkroom. Females are not permitted in the male bunkroom.
- Eating, smoking and drinking shall not be permitted in bunkrooms.

- The use of clean sheets or sleeping bag and clean pillow case shall be compulsory and members who do not provide themselves with a pillow case, sheets or sleeping bag shall be denied the use of the clubhouse premises.
- Noise, likely to interfere with the sleeping members will not be tolerated.
- Main lights in sleeping quarters must be extinguished by 12 midnight.
- All members shall vacate their bunks by 7 am.
- Quarters shall be swept, beds made, private clothing and belongings left in an orderly manner by 9 am.
- All lockers shall be cleared of clothing each weekend. Locker inspections shall be carried out by the Clubhouse Director and/or Club Captain.

Lockers

- Male and female lockers are applied for and issued annually on the following priority basis with focus on patrolling members and where practicable families sharing larger lockers. Applications for lockers can be made at any time to the Management Committee. Applications will be considered on their merits and on the availability of lockers.

Patrol and Active Member Responsibilities

NOTE: Providing the spirit of these Rules are not minimised in any manner, Clubs may see fit to provide for their own situation in relation to patrols. (REFER TO THE PATROL OPERATIONS MANUAL AND ANNUAL PATROL AGREEMENTS FOR DETAIL)

- The patrol season shall be as decided by the Branch, annually.
- The method of patrol duties shall be determined by the Management Committee prior to the commencement of each Season.
- Active Members shall attend patrols as rostered or appointed provided that:
 - Active Cadet Member shall be eligible for duties only commensurate with their qualifications.
 - A member desirous of transferring from one Patrol to another shall do so only with the consent of the Captain of the Club.
 - It shall be permissible to appoint a substitute, when unable to attend, the member appointing such substitute to be responsible in the event of the substitute not attending.
 - Representation at any Carnival as a Selected Competitor or Carnival Official or at any demonstration or meeting of the Association does not constitute attendance and it shall be the responsibility of the individual to arrange substitution in these instances.
 - Exemption for patrol duty may be granted by the Captain in special circumstances but for extended periods of exemption written application shall be made to the Committee who shall decide the issue.
 - At each Meeting of the Management Committee a report, taken from the Patrol Register, shall be tabled by the Club Captain or his deputy indicating any breaches that require investigation as provided for in By-Law 6/6.8.
- The first Patrol on duty shall see that all lifesaving gear including operational IRB is placed in position on the beach and the last Patrol on duty shall return such gear to the clubhouse or gear room.
- The Patrol shall assemble in the Club Room five (5) minutes before the appointed hour to commence duty unless it is the first patrol of the day, in which case it shall assemble 15 minutes before the appointed hour.
- A member who is late for Patrol duty or who misses a Patrol without notifying his Patrol Captain or the Club Captain may be allotted a Penalty Patrol or other duties at the discretion of the Club Captain. Failure to attend penalty patrol incurs automatic suspension until the next Club Meeting.
- Patrol members shall wear Association Caps and other dress as directed by the Association.
- Before the Patrol commences duty, the Patrol Captain shall detail the position each man is to take in the event of rescues, allocate qualified IRB personnel to the IRB, and shall detail a member to tower or lookout duty.

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- In the absence of the Patrol Captain the Patrol Vice-Captain shall have like power and authority.
- Members of Patrol and activities of the patrol are under the control and direction of the Patrol Captain, and members are not allowed to leave the patrolled area unless extenuating circumstances arise and then must first obtain permission from their Patrol Captain.
- In the event of the Patrol having finished its term of duty, and the succeeding Patrol failing to relieve it, the Patrol Captain shall ensure that an adequate Patrol is maintained, whilst they report to the Club Captain.
- Patrol Captains are held responsible for the efficiency of their Patrols, and are required to record in the Patrol Register the names of absentees from their Patrols, and any irregularity such as being late, leaving early or not being in the regulation dress.
- Patrol Captains shall regularly test their Patrol on their ability and knowledge of the resuscitation methods and rescue procedures utilising the gear on patrol.
- A member shall obey his Patrol Captains, either in the actual work of lifesaving, or any other duty associated with the activities of the Patrol within the Club.
- Clubs are reminded of requirements as per the Association's Memorandum of Association, Articles of Association and Rules & Regulations
- Patrol Exemption Policy: In relation to Patrol duties the following shall apply:
 - Members, Clubs and the Association generally, must recognise the obligation of all members to perform patrol duties and/or other duties within the Surf Life Saving structure.
 - Exemptions from patrol, or other duties, may only be granted in the most exceptional of circumstances.
 - Clubs may provide exemptions for senior Club Officers, and persons whose Club duties are such that exemption is provided in the Club Constitution and Bylaws or, by special resolution of a General Meeting of the Club.
 - The Association may provide exemption from all -or part -of Club patrol duties for members of the Board of Surf Life Saving, senior Association Officers or, members of Association patrols or rescue services.
 - Under no circumstances shall competitors be granted patrol, or Club duty exemptions, solely upon competition reasons.
 - Any patrol, or duty exemption, granted by a Club, unless those provided for in * and ** above, must be immediately submitted for ratification to the Association (Branch or State) stating names and reasons for exemption.
- Patrol Captains are required to ensure that the Patrol, Radio and IRB logs are completed.
- Patrol Captains are to ensure that motorised equipment is driven only by members with the appropriate licenses.

Club Gear and Equipment Rules

General

- Board/Ski owned by the Club or its members shall be stored under the control of the Board & Ski Officer.
- Members shall not use other members' Board & Ski without prior approval of the owner.
- Members shall not use Club gear without prior approval/induction by the Board & Ski Officer, Gear Steward, Club Captain or Chief Training Officer or relevant coach.
- The Boards/Skis should never be launched or brought in near the marked surf bathing area or buffer area, nor where bathers are likely to be encountered.
- Access to club equipment is a privilege and all boards/skis should be treated with the greatest care and never be inadvertently bumped into things or other boards, or dragged on any surface including sand.
- **If any member cannot work within these rules, they should not use club equipment and consider buying their own.**

Seniors (U15+)

NOTE: NO BOARD/SKI IS TO BE TAKEN AWAY FROM THE CLUB WITHOUT THE PERMISSION OF THE GEAR STEWARD.

- Before using boards/skis, members must be inducted by the Gear Steward Board Coach (or nominee) into their correct/safe use and these rules, and be allocated a board(s) suitable to their level of experience and size. Newer boards are generally reserved for members training for competitions within the season.
- When taking a board/ski from the clubhouse to the beach extreme care must be taken so as not to damage it and if possible use a "buddy" to help get the board out of the gear shed.
- All members using boards/skis must at all times display a responsible attitude and show care and attention in and out of the water as you are highly visible and representing the club.
- Any member who secures a specific donation of a board/ski (or money for the same), can (after Management Committee Consent and the board being labelled as a club board) be allowed exclusive use of that 'Club' board until they are no longer actively competing for the club (at least two carnival events per season). The board will revert to a general access club board.
- Members are responsible for any board/ski they are using until it is returned safely to the racks.
- ANY damage to boards/skis must be reported to the gear steward as soon as possible. This includes accidental damage or damage outside official training sessions. A "damaged" or "repair" tag must then be attached to the board, and the board number written on the whiteboard in the gear shed so that it can be repaired as soon as possible.
- ANY damage caused to boards/skis (including exclusive use boards) outside official training and competitions must be repaired professionally at the member's expense. The repair must be done to the satisfaction of the gear steward.

Juniors (U8-U14)

NOTE: UNDER NO CIRCUMSTANCES ARE JUNIORS, WITH THE EXCEPTION OF UNDER 14'S, TO USE FULL SIZE OR $\frac{3}{4}$ SIZE BOARD.

- U8's-U10's can only use foam boards during official junior activities. U8's and U9's should use the older boards while U10's may use newer boards.
- U8's –U10's may borrow an older foam board for training purposes outside junior activities times, but only with the approval of the board coach and age manager and gear steward. The club is not responsible for any damage done by or to the board when on loan. Any board that is damaged outside official junior activities times must be repaired professionally at the expense of the borrower. If a board is borrowed it can only be used by a club member.

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- U11's-U14's can use fibre-glass boards during junior activities but may be directed to use foam boards depending on conditions.
- U11's-U14's may borrow an older fibre-glass board for training purposes outside junior activities times, but only with the approval of the board coach and age manager and gear steward. The club is not responsible for any damage done by or to the board when on loan. Any board that is damaged outside official junior activities times must be repaired professionally at the expense of the borrower. If a board is borrowed it can only be used by a club member.
- Where possible the better newer boards – foam (8-10's) and fibre-glass (11-14's) will be restricted to training for, and use at, carnivals. Only children nominated for carnivals will be able to use these boards.
- U14's are to compete at inter-club carnivals on full length 'Malibu' boards as outlined by SLSA board of surf sports. For the Purposes of junior activity days at Miami Beach SLSC, and Miami Beach SLSC club championships, the smaller fibre-glass "junior" boards may be used.
- Full sized rescue boards and racing boards are only to be used by "Active" members or members training for their bronze/SRC.

Roles and Responsibilities of Club Officers

The President Shall

- be the nominal head of the Club and shall be a member ex-officio of all Committees.
- be chairperson of the Council, Management and Executive Committee meetings.
- preside at all meetings of the Club and shall exercise his authority by generally supervising the affairs of the Club in conjunction with the Executive and Management Committees.
- when presiding at a meeting, have a deliberative and a casting vote.
- have unlimited authority on every question of order, only to what is equitable and just in the circumstances.
- be the Club representative on the Branch.

The Deputy President Shall

- assist the President and shall deputise for him in his absence, and shall carry out special assignments as directed by the President or the Executive Committee.

The Treasurer Shall

- be chairperson of the Finance & Property Committee.
- receive all monies on behalf of the Club and shall issue receipts for same, and shall be responsible to the Management Committee for such monies. All monies received on behalf of the Club shall be banked within four (4) days of receipt thereof and all payments shall be made by cheque.
- keep the necessary books and a minimum number of accounts as required viz., a receipt book to acknowledge collections, a cheque book issued by the Club's bankers for the purposes of payments, and a Ledger to record endowable and non-endowable collections, and expenditure by cheque.
- details of cheque payments are to be recorded by him and duly presented to a meeting as set out in 1/D/215.
- they shall submit to the Secretary for on-forwarding to the relevant Government Department an annual statement of endowable collections on the form provided by SLSQ, for the purpose of assessing Government Subsidy, and shall forward a copy of same to SLSQ.
- at each Management Committee Meeting, present a report relating to the Club's finances, showing details of receipts and expenditure since the presentation of the previous report and shall produce the Bank statement showing the balance as the debit or credit of the Club's finances, together with Reconciliation Statement.

The Secretary Shall

- keep a register of all Members and an up-to-date record of their addresses, and shall file all Application Forms whether or not the nominees have been accepted.
- forward notices of all meetings and the business to be transacted thereat to Members in accordance with the By-Laws.
- record and keep Minutes of all Annual General, General, Special General, Management Committee, and Executive Committee Meetings.
- conduct the correspondence of the Club and be responsible for the custody of all documents and instruments of Incorporation belonging to the Club and for the disposition thereof.
- be responsible for the drafting of the Annual report to be submitted to the Management Committee for approval before printing and circulation to all Members at least seven (7) days prior to the Annual General Meeting.
- carry out all duties arising from decisions of Annual, Special, General and/or Committee Meeting.
- directly supervise the Administrator and Registrar.

The Registrar Shall

- at all times be subject to direction by the Club Secretary.
- keep a register of all Members, and make any necessary notation thereon from time to time.
- keep a register of all examinations and inter and intra-club competition results, together with a register of all patrol activities, including rescues effected and patients treated for first-aid.

The Club Captain Shall

- be chairperson of the Selection Committee.
- be responsible for the conduct and discipline of all Active Members in all Club matters, and the general education of Members in Surf Life Saving.
- arrange patrols and conferences with Patrol Captains during the season to discuss suggestions and observations made by him or them regarding the general efficiency of the Club in Surf Life Saving, refer to Appendix C.
- receive and arrange entries for carnivals and competitions in conjunction with the Selection Committee and forward them to the Secretary for transmission to their proper destination.
- have the power to refuse the use of Club gear or property to any person.
- call upon any members to perform such duties as they deem necessary in the interests of the Club.
- ex-officio, be a member of Sub-Committees associated with their duties.

The Vice-Captain Shall

- assist the Captain in all his duties and in the absence of the Captain have the like power, authorities and duties.
- keep a patrol register to be checked and initialed each week by the Club Captain.
- shall have direct control of beach patrols and the Club House Director shall consult them re-rostering of members for clubhouse duties.
- present at each Management meeting a progressive total of membership patrol hours during the season.

The Chief Training Officer Shall

- hold a Bronze Medallion and be proficient.
- arrange classes of Instruction and prepare all Probationary Members for award examinations.
- arrange a drill roster and deputise other qualified and trainee-Training Officers to assist in the preparation of such Probationary Members.
- arrange for the training and preparation of all Members for inter and intra Club competition as per the Competition Manual.
- maintain an up-to-date knowledge of the latest methods of Surf Life Saving and the Training Manuals and impart such knowledge to all qualified Club Training Officers.
- shall arrange surf races (handicap and scratch) and other activities to ensure a high standard of fitness amongst members.
- supervise the annual proficiency testing.

The IRB Officer Shall

- be a qualified IRB Driver.
- at all times be subject to the direction of the Club Captain.
- be responsible for the care, maintenance and housing of Club IRB refer to Appendix E/3; d) be responsible for the training, rostering and supervision of all IRB Drivers and Crew in consultation with the Club Captain.

Club Administrator

The Administrator is a paid position and subject to the provisions of the Constitution 1/8/3.6(a) and to the directions from time to time of the Council, Management Committee and Executive, they shall:

- carry out and implement all decisions of the Council Meetings, the Management Committee and the Executive and within the scope of such decisions use their best endeavours to further the policies of the Club and the advancement of Surf Life Saving.
- co-ordinate the activities of the Club Officers and assist wherever possible, or as directed.
- attend meetings and act as Minute Secretary for all Council General or Special Meetings as well as the Executive and Management Committee Meetings.
- be responsible to the Secretary (or President in the Secretary's absence) on matters of day to day routine business.
- be available at all reasonable times for consultation with and assistance in matters which are within the jurisdiction of the Club to the Officers and members.
- maintain close contact with Branch and the State levels of the Association including regular visits provided that they shall inform the Committee of proposed visits.
- approach and develop Club donors and sponsors with the assistance of the Executive Officers, and oversee all fund raising activities as directed by the Management Committee.
- in all aspects of their activities observe and comply with existing procedures of the Club as regards correspondence and communications.
- prepare and issue notices and agendas for General Meetings of the Council, the Management Committee and the Executive.
- attend to the preparation and presentation of the Annual Report, or any other prepared matter for Club distribution.

The Gear and Equipment Officer Shall

- be responsible for all the lifesaving gear (with the exception of boards & skis, surf boat or its gear) belonging to the Club, refer to Appendix E.
- at all times be subject to the direction of the Club Captain.
- keep all such gear in good repair and condition, and report to the Club Captain any damage which they are unable to repair. Any expense shall require the approval of the Management Committee.
- at the request of the Captain, prepare gear, other than Boats and Craft, required for carnivals and competitions of all kinds and be responsible for its transport to and from such carnival or competitions.
- for the purpose of implementation of such duties and with the approval of the Captain, have power to call on the services of any member.

The Board and Ski Officer Shall

- be responsible for all the Club's boards & skis and their orderly housing.
- at all times be subject to the direction of the Cub Captain.
- be responsible for the housing of boards & skis belonging to members, refer to Appendix E/1.
- in consultation with the Captain permit or prohibit the use of any Club craft or Association gear.
- assist in the selection and the supervision of the training of individuals and or teams bylaws.
- board & ski competitors.
- in consultation with the Boat Officer be responsible for the transport to and from carnivals of Club boards & skis.
- maintain Club boards & skis in a serviceable condition.

The Surf Boat Officer Shall

- be responsible for the care, maintenance and housing of the surf boat(s) and all gear appertaining there to.
- at all times be subject to the direction of the Club Captain.
- be responsible for the training and supervision of all surf boat crews in consultation with the Captain.

The Communications (Radio) Officer Shall

- be a qualified Radio Officer.
- at all times be subject to the directions of the Club Captain.
- be responsible for the care, maintenance and availability of serviceable radio equipment; d) be responsible for training and rostering of members and the radio communications requirements of the Club.

The First Aid Officer Shall

- possess a current First Aid Award.
- at all times be subject to direction by the Club Captain.
- maintain adequate stocks of approved first aid material and equipment provided that they must first obtain the approval of the Committee for the purchase of materials.
- maintain the first aid room in a clean and orderly condition and for the purpose, may, with the approval of the Captain, call on the services of any member.
- organise and arrange instruction for First Aid Awards in conjunction with the Association.
- keep a record of names and addresses of patients treated for major first aid and also a record of the number of patients treated for minor first aid.

The Clubhouse Director Shall

- be chairperson of the Clubhouse Committee.
- at all times be subject to direction by the Club Captain.
- be responsible for the general conduct of Members in accordance with the Clubhouse Rules, the Club By-Laws and Appendix D.
- call a meeting of the Clubhouse Committee when necessary to review the over-all position of the Clubhouse, catering and accommodation.

The Team Manager Shall

- at all times be subject to direction by the Club Captain.
- prepare and present to the Management Committee a budget covering all financial matters associated with Club Teams.
- be responsible for any outfitting and funding in excess of provision made by the Club Management Committee.
- submit progress reports regularly to the Management Committee.
- be responsible for the assembly (after selection), transport, accommodation and general behaviour of the team.
- in the case of large financial commitment submit a statement with receipts and invoices within thirty (30) days after the completion of the events.
- assist with any displays or demonstrations required, where the Club is involved.
- they or their appointed proxy attend all official briefings at events where the Club is represented.

The Youth Development Officer Shall

- be responsible for the supervision of and liaising with members making the transition from Junior Activities Membership and/or for those new members joining the Club under the Cadet Membership category.
- at all times be subject to the direction of the Club Captain.
- provide educational experiences in a wide range of subjects and skills for members within the cadet/junior ranks.
- in conjunction with the Club Secretary, Captain and Chief Training Officer, co-ordinate all matters pertaining to the responsibilities and obligations of youth membership.
- assist with the enhancement of membership recruitment and retention through the various age levels.
- pursue issues and activities of benefit to cadets/youth.
- foster recognition of the important role youth plays within the Club.

The Junior Activities Chairperson Shall

- be chairperson of the Junior Activities Committee.
- be responsible for the conduct and co-ordination of all matters relating to Junior Activities, refer to Appendix F.
- in conjunction with the Club Captain and Chief Training Officer provide for Junior Members, an education experience in a wide range of subjects and skills within the aquatic/marine environment.
- prepare junior members (Nippers) for their eventual transition to the marine and patrol environment of Surf Life Saving.
- participate in all such activities.
- be a member of the Club Management Committee; Note: Where the Club appoints a Committee to manage Junior.
- Activities act as its Chairman and shall be responsible for the conduct of that Committee and its activities.

Committees

General

- Composition and membership shall be as prescribed in the respective By-Laws.
- Membership may be drawn from members of the Club.
- A member appointed to a Committee shall retain his appointment only whilst they retain their membership of the Club.
- Provided that the Council may, at its discretion, remove any member from membership of a Committee.
- In the event of the absence of the Chairman from any meeting the meeting shall appoint one of its members to act during such absence. It shall be the duty of the Club Secretary to refer for consideration and recommendation all matters as properly relate to the jurisdiction of each Committee.
- In the event of any matter coming within the jurisdiction of two or more Committees, the President may direct such.
- Committees to jointly consider and report and/or recommend to the Management Committee thereon.
- A quorum for a meeting of a Committee shall be a simple majority of the members thereof.
- A Committee may, at its discretion, co-opt the services of any member of the Club or other person to assist in its deliberations, but such co-opted member or person shall have no voting rights, except as may be determined by the Committee.
- Reports and recommendations of the Committees shall be presented in writing to the Secretary or appointing body.

Junior Activities Committee

- Comprise those members interested in:
 - The conduct and co-ordination of all matters relating to Junior Activities.
 - Providing for Junior members an educational experience in a wide range of subject and skills within the aquatic/marine environment.
 - Preparing Junior members for their eventual transition to the marine and patrol environment of the Senior movement.
 - Participating in such activities.
- Be represented on the Club Management Committee by the Director Junior Activities.

Selection Committee

- The Selection Committee shall consist of the Captain, Vice-Captain, Chief Training Officer and shall select Patrol Captains and Patrol Vice- Captains and teams for all patrol, intra and inter Club competitions and shall notify members of all selections by placing same on the Club Notice Board. Such selections shall be final and binding.

Clubhouse Committee

- The Clubhouse Committee shall consist of the Clubhouse Director and two elected members. It shall be responsible for Accommodation and the purchase, preparation and presentation of meals and may roster members for assistance where and when required.
- It shall be responsible to the Management Committee for all functions conducted within the Clubhouse and the care and maintenance of the building.

Finance and Property Committee

- The Finance & Property Committee shall comprise the President, Treasurer, Secretary and two other elected members.
- This committee shall be responsible for the financial wellbeing of the Club its assets and property.

Building Committee

- The Building Committee shall comprise the Treasurer and five other elected members who shall act on and investigate matters relative to the Club's buildings and surrounds when so directed by the Club Management Committee.

Social Committee

- The Social Committee shall be comprised of the Captain and four (4) elected members. A Social Committee shall organise and account for all social activities of the Club and its members may be drawn from within the Club or from outside supporters. Care should be taken over the use of other than Club members and adequate Club Insurance cover.

Membership Committee

- The Membership Committee shall comprise the Club Captain, two members and shall review, and if necessary interview nominees for membership and shall submit their findings to the Management Committee. This Committee shall also have the power to investigate and penalise, if necessary, patrol defaulters and those accused of misdemeanors provided that such penalties may be the subject of an appeal1/C/1.7.

Judiciary Committee

- The Judiciary Committee shall be appointed by the Council at a General Meeting following a recommendation of persons submitted by the Management Committee and shall comprise a Chairman, a Secretary (who shall keep records of findings and decisions) and three members. It shall function in accordance with the Rules of Procedure attached to the By-Laws as Appendix "A" and act on matters referred to it under By-Law 11 of the Club Constitution.

NOTE: EXECUTIVE OFFICERS CANNOT BE MEMBERS OF THE JUDICIARY COMMITTEE.

Conduct of Meetings

NOTE: The following rules shall apply to the conduct of all meetings of the Council, and Committees.

Chairperson's Authority

- Whenever the Chairman rises during debate, the member then speaking shall be silent and resume their seat.
- In the case of any remark considered by the Chairman to be offensive or imputing improper motives, the Chairman may call upon a speaker to withdraw and apologise.
- The Chairman may call a member to order. If such member persists in being disorderly, they may call upon such member to withdraw from the meeting.
- It shall not be permissible to dispute the Chairman's rulings, or move a motion of dissent from his ruling, on matters of procedure and points of order.

Rules of Debate

- Any member desiring to speak shall stand up and address the Chairman.
- If two or more members rise to speak at the one time, the Chairman shall decide which is entitled to priority.
- The meeting may decide that a particular person shall, or shall not, be heard, provided that a motion of this nature shall not be debated.
- No member shall interrupt another while speaking except to raise to a point of order.
- No speaker shall digress from the subject under discussion.
- No member shall use offensive or unbecoming words.
- During the debate, a member may raise a point of order whereupon the member then speaking shall resume their seat until the point of order has been decided.
- It shall be the right of any member to move a motion of dissent from the Chairman's ruling other than on matters of procedure and points of order. The mover of a motion of dissent shall concisely state their point. The seconder and Chairman only may then speak to the motion:
 - At any time during the debate, a member may move "that the question be now put" provided the Chairman is satisfied that reasonable time for debate of the original motion has been allowed.
 - The motion shall be put without debate -it need not be seconded.
 - This motion may be applied to an amendment, in which case it is the amendment which is immediately put to the vote.
 - It shall not be the right for the mover, seconder or any person who has spoken to the original motion or amendment to move "that the question be now put".
- If carried, the original motion shall be put to the vote without further debate except that the mover thereof shall have the right of reply; if lost, the debate may proceed.
- A member may move the adjournment of the debate to a subsequent meeting.
 - If the motion for adjournment is lost, the mover thereof shall not be allowed to speak again on the question under debate.
 - If carried, the mover shall have the right of resuming the debate at the ensuing meeting and the mover of the original motion shall have the right of reply.

Motions and Amendments

- Any member proposing a motion or an amendment shall state its nature before addressing the meeting thereon.
- The mover of a motion shall not occupy more than ten minutes nor any other speaker more than five minutes, provided that the meeting may, by resolution, without debate, grant an extension of time to any speaker.
- No member may speak more than once to a motion except with the Chairman's permission, in explanation or reply, or to ask a question provided that they may speak again on any amendment to the motion.

- The mover of a motion's right of reply shall be exercisable at the end of the debate.
- The mover of an original motion must get the consent of his seconder, and the approval of the meeting, before making any alteration to the wording of his motion.
- Any member (other than as provided in Rule 4.7 herein) may move an amendment to a motion, provided it is not a direct negative of the motion proposed.
- The mover or seconder of a motion may not move or second an amendment to it but may speak on any such amendment and vote in favour of it.
- A particular member may move or second one amendment only to each motion, but may speak on amendments moved by others.
- An amendment having been moved, it shall not be competent to move any further amendment, provided that notice may be given of intention to move a further amendment when the previous amendment has been determined.
- Only one amendment can be considered at the one time.
- If there is an indication of more than one amendment to be brought forward, the mover of the original motion may elect to reply at the end of the debate on the first amendment.
- The mover of an amendment has no right of reply.
- A member who formally seconds a motion or amendment without speaking may speak in support at a subsequent stage of the debate.
- Amendments shall be put to the meeting before the motion is put, and shall be committed to the meeting in the order in which they are received.
- When an amendment is carried the motion as amended becomes the motion before the meeting.
- Motions and amendments can be withdrawn only when a majority of those present at the meeting consent. A motion for withdrawal is open to debate, which however must be confined to the matter of withdrawal.
- If, after a motion has been determined, it is considered in the general interest that the matter should be re-opened for discussion before the termination of the same meeting, the meeting may, by unanimous vote, order its re-committal.

Voting

- Voting shall be by the voices, or at the discretion of the Chairman or at the request of any member, by show of hands or by secret ballot.
- Any member, supported by not less than three others, may call for a division, in which case members shall move to the right or left of the Chairman, as directed by him.
- In the event of a division any member declining to vote shall elect to retire behind the Chairman or have his vote counted in the negative.
- The Chairman may appoint tellers to assist him in counting a vote.

How would you like to get Involved?

Name: _____ Phone: _____

Email: _____

- | | |
|--|--|
| <input type="checkbox"/> Water Safety | <input type="checkbox"/> Patrolling Member |
| <input type="checkbox"/> First Aid (Carnivals) | <input type="checkbox"/> Official |
| <input type="checkbox"/> Age/Team Manager | <input type="checkbox"/> Coach |
| <input type="checkbox"/> Trainer | <input type="checkbox"/> Assessor |

Can't see an option that suits you? Let us know how else you'd like to get involved.
